



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS

DISCOVERY CHARTER SCHOOL

**Discovery I - 4021 Teale Ave, San Jose CA
Room 2**

Wednesday, April 22, 2015

Minutes

CALL TO ORDER

President Eagle called the meeting to order at 6:05 P.M.

President Eagle established the existence of a quorum, with the following members present: Ms. Eagle, Ms McCreary, Mr. Mettler, Ms Morris, Mr. Dill and Mr. Kizaraly.

The agenda was approved as submitted.

CLOSED SESSION

The Board reviewed a proposal by Debby Perry for a new organizational chart with centralized administrative positions and roles. On a motion made by Ms. Morris, seconded by Mr. Kizaraly, the Board voted to approve Motion #150422.1 to approve the organization chart as edited.

Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

New administrative positions, descriptions and salary proposals were presented. On a motion made by Ms. Eagle, seconded by Mr. Mettler, the Board voted to approve Motion #150422.2 to approve new positions and proposed increase in employee salaries for their positions. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

The Board reviewed a salary increase proposal for teaching staff at Discovery I to be enacted July 1, 2015. On a motion made by Ms. Eagle, seconded by Ms. Morris, the Board voted to approve Motion # 150422.3 to approve a 6% increase to the teacher salary schedule effective July 1, 2015 to Discovery I. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

OPEN SESSION Open Session began at 7:10P.M.

PUBLIC COMMENTS

Teacher Jeff Tuell thanked the DCS Board and wider community for their support over his teaching career at Discovery. Mr. Tuell has announced his move out of state.

REPORT OF CLOSED SESSION

The Board announced the actions from closed session.

REPORTS

Discovery I Teacher Report – Mrs. Leftwich, Mr. Dowling and Mr. Heumann spoke about their 8th grade programs. Students are collaborating on projects using the school provided Chrome-books and providing insight to their own growth through online project tracking. Problem based learning was highlighted in a selective class on Puzzles. Mrs. Leftwich's dance selective class performed in a professional dance company production.

Proposal for K-5 Math Textbook Adoption – Math task force members presented their 3 year review of math program needs and curriculum options. They offered a proposal to purchase TERC and CPM materials for 2015-2015.

Discovery I PSC Report – Krista Maxfield updated the Board on the many community building activities organized by the PSC. The Laps For Learning event raised \$33,000.

Budget Study Session – Cheryl and Dena from EdTec presented the budget update for the organization.

Superintendent/Executive Director Report

The Superintendent/Executive Director reported on the following:

- 78 applications were received for 25 Home School Program spots.
- Discovery II parents and students met to discuss the Middle School program.
- Two Director's Coffees have been well attended at Discovery II.
- LCAP preparations have started.
- Mr. Jones will present a Discovery Charter School update to the SCCOE this Saturday.
- Safety Report – There were no safety items to report this month. However, several incidents with students from the Spectrum School have caused concern. Mr. Jones has notified SJUSD.

Operations Report

Enrollment – The first acceptance letters have been mailed out at both schools. A second round of letters has gone out at Discovery II.

Discovery I Director Report

- Donuts with Dale and Debby was attended by approximately 40 parents across all grade levels.
- The Science Fair had two evening presentations, split for K-5 and 6-8 grades. Students were able to view presentations during the school day.
- Ms. Perry met with a potential music teacher for a school band program during middle school selectives.
- Administrative duty transition is proceeding. Michele Felt has taken on all Accounts Receivable and Payable. Debbie Devine has transferred her previous TLC duties to Sandy Alvares.

ACTION / DISCUSSION ITEMS

The K-5 Math Textbook proposal was discussed. On a motion made by Ms. McCreary and seconded by Mr. Dill, the Board voted to approve Motion #150422.4 to approve the K-5 math textbook proposal as proposed. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

The Grievance Policy was discussed. On a motion made by Ms. Morris and seconded by Mr. Kizaraly, the Board voted to approve Motion #150422.5 to approve the Grievance Policy as amended. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

The Line of Credit Resolution was presented by Ms. Perry. On a motion made by Ms. Morris and seconded by Mr. Mettler, the Board voted to approve Motion #150422.6 to approve the Discovery Charter School Board Resolution to approve Line of Credit. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

The Board discussed the Strategic Plan Implementation Committees. Committees will be chaired by the same chairs as the SP creation committees, except for the Communications Committee which will be chaired by Ms. Eagle.

Applicants for the Board of Directors election were introduced: Ms. Morris, Mr. Kizaraly, Ms. Eagle, and Mr. William Wang.

Ms. McCreary, Election Committee Chair, reported that recommended candidates will be interviewed in a Special Board Meeting immediately before the next Regular Board Meeting. Interview questions have been prepared by the Committee members. The Election will be held during the next Regular Board Meeting.

APPROVAL OF CONSENT CALENDAR

On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted to approve Motion #150422.6 to approve the minutes as amended. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

On a motion made by Mr. Mettler and seconded by Mr. Dill, the Board voted to approve Motion #150422.7 to approve the check register for March 2015. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Dill - Aye.

BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

Reports –

Ms. Eagle reported that the 10 Year Celebration Task Force has scheduled many activities, beginning this summer, to include alumni and current families and students. They are funding their activities through a speaker series.

Board Calendar - Next Regular Board Meeting will be held on May 28, 2015. A Special Board Meeting will be held April 28, 2015.

ADJOURN

The Board adjourned without objection at 10:20P.M.